



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

22 MAY 2023

DIVISION MEMORANDUM

No. 247 s. 2023

**DIVISION AGUYOD FOR LEARNING CARAVAN CID CULMINATING  
ACTIVITY**

To: OIC Assistant Schools Division Superintendent  
Chief Education Supervisors  
Heads, Public and Private Elementary and Secondary Schools  
Heads, Unit/Section  
All Others Concerned

1. The City Schools Division of the City of Tayabas, through the Curriculum Implementation Division (CID), will conduct the **Division Aguyod for Learning Caravan CID Culminating Activity** with the theme, "**Bata Kasali Ka, Ikaw ay Mahalaga**" on **June 9, 2023** at Tayabas East Central School.
2. The Division Aguyod for Learning Caravan CID Culminating Activity is a clear and proactive reinforcement of the teaching and learning process, reflecting the considerable connection between what the learners gained in school and what they performed and produced during this activity. The conduct of CID Culminating Activity is consistent with the **MATATAG** education agenda: **TA**ke care of learners by promoting learner well-being, inclusive education programs, and ensuring that all learners, regardless of background, have access to quality learning opportunities and services.
3. Participation in the Aguyod for Learning Caravan CID Culminating Activity is voluntary and shall not, in any way, affect the time-on-task of teachers as this activity's target learning standards and competencies are already embedded in teachers' actual classroom teaching and assessment process.
4. The activity aims to provide opportunities for learners from public and private elementary and secondary schools, as well as those from the Alternative Learning System (ALS), and Special Needs Education Program (SNEd) to showcase their talents and skills.
5. The events shall be conducted in an in-person modality. Specific details and all the procedures on the conduct of Aguyod for Learning Caravan CID Culminating Activity can be found in Enclosure No. 2: Specific Guidelines for Each Event Category.



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6. The schools shall ensure strict observance of the conduct of in-person activities relevant to the Aguyod for Learning Caravan CID Culminating Activity pursuant to **DO 003, s. 2023**, titled An Order Allowing the Conduct of In-Person Activities in Schools and **DO 66, s. 2017**, titled Implementing Guidelines on the Conduct of Off-Campus Activities, and observe protection for learners against any form of abuse, violence, exploitation, discrimination, and bullying pursuant to **DO 40, s. 2012**, titled Child Protection Policy, and **DO 031, s. 2023**, titled Child Rights Policy.

7. To ensure the safety, health, and well-being of all participants and delegates of Aguyod for Learning Caravan CID Culminating Activity, strict observance of minimum health protocols shall be implemented such as, but not limited to, social distancing, body temperature monitoring, wearing of face mask, and sanitation of event premises in compliance with the existing rules and regulations set forth by the Inter-Agency Task Force (IATF).

8. The delegation per school, general guidelines, and specific guidelines for each Skills are contained in the following enclosures:

Enclosure No. 1: General Guidelines and Number of Official Delegates which provide the overall procedures and details on the conduct of the Aguyod for Learning Caravan CID Culminating Activity

Enclosure No. 2: Specific Guidelines for Skills Exhibition for each Event Category

Enclosure No. 3: List of Official Participants Template

Enclosure No. 4: Event Administrator per Skill Competition

Enclosure No. 5: Matrix of Activities

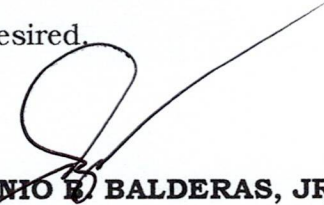
Enclosure No. 6: Working Committees

Enclosure No 7: Wordless Book material (I Can Dress Myself)

9. There shall be **no registration** fee for the Aguyod for Learning Caravan CID Culminating Activity. Traveling expenses of learner-participants and teacher-coaches shall be charged to their local funds, subject to the usual government accounting and auditing rules and regulations.

10. For inquiries or concerns, please contact the Curriculum Implementation Division (CID) through **Mildred Z. Galleno, Education Program Supervisor, or Teofila A. Ocumin, Education Program Specialist for ALS**, at cp number 09173193659 /09663027048 or through email at [mildred.galleno@deped.gov.ph](mailto:mildred.galleno@deped.gov.ph).

11. Immediate dissemination of this Memorandum is desired.

  
**CELEDONIO B. BALDERAS, JR.**  
Schools Division Superintendent



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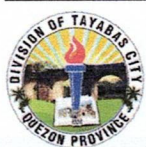
**Enclosure No. 1**

**GENERAL GUIDELINES ON THE CONDUCT OF THE AGUYOD FOR LEARNING  
CARAVAN CID CULMINATING ACTIVITY**

For the information and guidance of all participants, the general guidelines of the Aguyod for Learning Caravan CID Culminating Activity are listed as follows:

**A. General Guidelines**

1. The Aguyod for Learning Caravan CID Culminating Activity with the theme: **"Batang Aktibo, Batang Matalino"** shall be held on **June 9, 2023**.
2. The event categories are as follows:
  - A. SNEd Expo for Special Needs Education (SNEd);
  - B. Kindergarten Festival of Talents; and
  - C. ALS Tagis-Talino
3. Participants to Aguyod for Learning Caravan CID Culminating Activity are Filipino learners in basic education who are expected to showcase their best products, services and performance in different event categories as authentic evidence of their learning across academic areas, and inclusions and special curricular programs. They shall be accompanied by their respective teacher-coaches.
4. Participation is open to basic education learners with Learner Reference Number (LRN) for SY 2022-2023 who are:
  - Currently enrolled in public and private elementary schools for SY 2022-2023; and
  - Currently enrolled in other inclusion programs such as Alternative Learning System (ALS), and Special needs Education (SNEd) for SY 2022-2023.
5. Upon completion of participation in the Aguyod for Learning Caravan CID Culminating Activity, learner-participants and teacher-coaches shall receive a Certificate of Recognition and Participation from the Division of Tayabas City. They shall also receive a Certificate of Appearance from the host school.
6. The specific guidelines for each event are provided in **Enclosure No 2** for guidance and reference in selecting participants for the Aguyod for Learning Caravan CID Culminating Activity.
7. The allotted number of participants per school and event is broken down as follows:



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Event	No. of Learner-Participant	No. of Teacher-Coach	Total
<b>SNED Expo</b>			
On the Spot Painting Contest	1	1	2
Food Processing (Vegetable)	3	1	4
<b>Kindergarten Festival of Talents</b>			
Himig Bulilit	1	1	2
Guhit Bulilit	1	1	2
Wordless book Storytelling	1	1	2
<b>ALS-Tagis Talino</b>			
Food Processing (Meat)	3	1	4
Invitation Card Making Using Microsoft Productivity Tools	1	1	2
<b>TOTAL</b>	<b>11</b>	<b>7</b>	<b>18</b>

- Each learner-participant is allowed to participate in only one (1) event category during Aguyod for Learning Caravan CID Culminating Activity.
- All school focal persons of the Aguyod for Learning Caravan CID Culminating Activity are advised to submit the printed list of official participants of the different event categories signed by the school heads to Curriculum Implementation Division (CID) not later than June 2, 2023. The digital copy of the said list should be sent through email at [mildred.galleno@deped.gov.ph](mailto:mildred.galleno@deped.gov.ph) . (Template is provided in **Enclosure 3**).
- The number of each contestant in the registration form shall be his/her official number during the contest.
- Mechanics in the conduct of the contest per category is to be followed strictly.
- Winners per category will be identified per criteria by the board of judges. All winners will receive medals – 1<sup>st</sup> gold, 2<sup>nd</sup> silver, 3<sup>rd</sup> bronze.
- The panel of judges shall be composed of a Chairperson and 2 members. The decision of the Board of Judges is final.

**B. Selection of Learner-Participants for the Aguyod for Learning Caravan CID Culminating Activity**

- Only one (1) entry per event category per school/Community Learning Center (CLC) shall be accepted at the division level.
- To ensure the objective selection of prospective learner-participants who will compete at the division level, all schools/CLCs are advised to conduct their local school-based Aguyod for Learning Caravan Culminating Activity on or before May 31, 2023.

**C. Conduct of Orientation**

1. A **general orientation** to be attended by the School Focal Persons of the Aguyod for Learning Caravan Culminating Activity as well as their school heads shall be conducted on **June 6, 2023**. All clarifications, issues and concerns relative to the activity shall be addressed during the orientation. Any concerns raised during the actual conduct of the events shall not be entertained unless valid and necessary.
2. All teacher-coaches of each event shall have a separate orientation with Division Focal Person regarding the specific guidelines and mechanics of the events on **June 7, 2023**. The distribution of supplies and materials needed for the specific events shall be done at the designated venues. Hence, learner-participants are required to be at the venue one (1) hour before the start of the event.
3. To be familiar with the specific event venues, learner-participants are encouraged to conduct an ocular visit a day before the event. They may be accompanied by their respective teacher-coaches or parents/guardians.



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Enclosure No. 2

IMPLEMENTING GUIDELINES

A. Special Needs Education (SNEd) Exposition

The categories, mode of delivery, number of learner-participants and teacher-coaches, and time allotment for SNEd Expo per school are the following:

Category	Mode of Delivery	No. of Participant	No. of Teacher-Coach	Time Allotment (Excluding Interview)
On the Spot Painting Contest	in-person	1	1	2 hours
Food Processing (Vegetable)	in-person	3	1	4 hours
TOTAL		4	2	

1. On the Spot Painting Contest

COMPONENT AREA	Visual Arts	
KEY STAGE	Non-graded	
EVENT TITLE	On the Spot Painting Contest	
NO. OF PARTICIPANT/S	1 SNEd learner per school	
TIME ALLOTMENT	2 hours	
PERFORMANCE STANDARD	The learner performs different talents and skills	
DESCRIPTION	Draw and Tell category of SNEd Expo for SNEd learners that follow the principles of "Show and Tell." In this event, SNEd learner-participant shall be asked to draw on the spot on a piece of paper and describe it using their own words. This event showcases learners' aesthetic expression through drawing and coloring, as well as oral communication skills through oral presentation of his/her work.	
CRITERIA FOR PRESENTATION		
	Criteria	Percentage
	Draw	
	Relevance to the Theme	15%
	Visual Organization	15%
	Color Harmony	20%
	Workmanship	20%
	Tell	
	Delivery (Fluency, expression, confidence)	30%
	Total	100%



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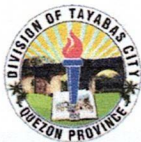
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EVENT RULES AND MECHANICS

- A. The On-the-Spot Painting Contest is open to all non-graded learners who are officially enrolled in Special Needs Education (SNEd).
- B. Only one (1) SNEd learner-participant per school is allowed.
- C. Participants may be accompanied by one (1) teacher-coach. However, they are only allowed to assist the participants during the setting up of materials during the event.
- D. Participants should be at the venue on time.
- E. Materials shall be provided by the Division Technical Working Group (DTWG).
- F. The subject of the drawing shall be based on the theme which shall be given during the event.
- G. Participants shall use pencils & crayons and a 10x8 illustration board.
- H. Participants shall be given two (2) hours to finish their artworks/outputs.
- I. The delivery is in the mother-Tongue for a maximum of five (5) minutes (Tell).
- J. The DTWG shall facilitate the drawing of lots and provide the necessary instructions for the smooth conduct of the contest.

RESOURCE REQUIREMENTS

Event supplies, Tools and Equipment	Participant	Host school/venue	Division
A. Supplies and Materials	-1 pc. Sharpener -1 pc. Ruler (12 inches) -1 pc. Eraser (box type) -2 pcs. No 2 pencils -1 long folder -1 pc. 10x8 inches illustration board -1 box of crayons (16 pcs. Per box) -2 marking pens (black)		-3 pcs. of pencils -3 long folder
B. Tools and Equipment		Tables and chairs for the participants and DTWG	
C. Room Specification		1 room for the showcasing of talents that can accommodate 20 pax 1 holding area for participants	



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2. Food Processing (Vegetables)

COMPONENT AREA	Food Processing (Livelihood Package) – Transition Curriculum																			
KEY STAGE	Learners in the inclusion: Key Stage 2 (Grade 4, 5 & 6); Key Stage 3 (Grade 7, 8, 9 & 10); Learners under Transition program																			
EVENT TITLE	Food Processing (Vegetables)																			
NO. OF PARTICIPANT/S	3 learner-participants from either of the key stages or grade level or from one key stage or grade level alone under inclusion or learners from transition program per school																			
TIME ALLOTMENT	4 hours																			
PERFORMANCE STANDARD	Exhibit understanding of the basic concepts in food/ fish processing.  Exhibit the basic principles and rules to be observed in ensuring food safety and sanitation  Exhibit proper use and maintenance of food/fish processing tools, equipment, instruments, and utensils.  Perform basic measurements and calculation.  Perform food processing by fermentation and pickling.																			
DESCRIPTION	Food Processing (Vegetable) is an event category of SNEd Expo that allows learner-participants to apply the principles of food preservation. This includes preparation and processing of various types of vegetables: (Vegetables (Pickling-Sayote, Sitaw, Ampalaya, & Carrots)																			
CRITERIA FOR PRESENTATION	<table><tr><th>Criteria</th><th>Percentage</th></tr><tr><td>Palatability</td><td>25%</td></tr><tr><td>Process used in preservation</td><td>20%</td></tr><tr><td>Product Presentation and Packaging</td><td>15%</td></tr><tr><td>Use of tools and equipment</td><td>10%</td></tr><tr><td>Sanitation Procedures, Methods &amp; Safety work habits</td><td>10%</td></tr><tr><td>Speed</td><td>10%</td></tr><tr><td>Ability to Present the Process</td><td>10%</td></tr><tr><td>Total</td><td>100%</td></tr></table>		Criteria	Percentage	Palatability	25%	Process used in preservation	20%	Product Presentation and Packaging	15%	Use of tools and equipment	10%	Sanitation Procedures, Methods & Safety work habits	10%	Speed	10%	Ability to Present the Process	10%	Total	100%
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Total	100%																			
EVENT RULES AND MECHANICS																				
A. All officially enrolled SNEd learners in transition program and LWDs in the mainstreamed (inclusion) are eligible to join with psychoeducational assessment result. B. The Event Administrator, members of the Technical Committee and Panel of Experts should be at the venue two (2) hours ahead of the event schedule. C. Event materials, tools, equipment and other supplies needed for the contest shall be made ready at the venue by the Event Administrator two (2) hours before the event schedule.																				



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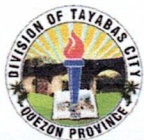
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- D. Setting up of all the materials, tools, equipment, and other supplies should be made ready before the start of the event.
- E. Borrowing of materials, supplies, tools, and equipment during the event is not allowed.
- F. The Event Administrator shall let participants draw lots to determine their respective places and set up their tools and materials at their assigned places. Setting up of their extension cords, equipment, and tools should be done during this time.
- G. Briefing of participants shall be done thirty (30) minutes before the scheduled event.
- H. The Event Administrator shall signal for the event to begin. Once the event has started, the teacher-coaches, parents, and delegates are no longer allowed to talk to the participants to concentrate on the event.
- I. Only the Event Administrator, technical committee members, panel of experts, official photographer, and participants are allowed at the venue.
- J. No questions shall be entertained during the event proper, except clarifications and points of order. All clarifications and points of order shall be directed to the Event Administrator.
- K. Panel of experts shall periodically observe participants while the event is ongoing.
- L. The products shall be displayed on the table prepared by the host school for appreciation and tasting of the panel of experts. Other table set up/accessories are strictly not allowed.
- M. Each participant shall go through a panel interview with the Panel of Experts with a maximum of five (5) minutes per entry.
- N. Interview shall be done one at a time using uniform questions.
- O. With the presentation of output For Pickles: Prepare 1 bottle for tasting and 1 bottle for display.  
(A plate for tasting shall be provided at the display area intended for each entry).
- P. The working area should be cleaned by participants immediately after the event.

RESOURCE REQUIREMENTS			
Event supplies, Tools and Equipment	Participant	Host school/venue	Division
A. Supplies and Materials	-Cooking utensils - fruits and vegetables for pickling and fermentation -12 oz. Jar, with wide opening (4 bottles) -rubberized cap/lid -polyethylene		-3 pcs. of pencils -3 long folder
B. Tools and Equipment	-knife -chopping board	-working tables -water outlets	
C. Others	-PPE		



B. Kindergarten Festival of Talents

Category	Mode of Delivery	No. of Participant	No. of Teacher-Coach	Time Allotment
Himig Bulilit	in-person	1	1	3 to 5 minutes
Guhit Bulilit	in-person	1	1	Draw - 2 hours Tell - 5 minutes
Wordless Book Storytelling	in-person	1	1	3 minutes
<b>TOTAL</b>		<b>3</b>	<b>3</b>	

1. Himig Bulilit

COMPONENT AREA	Aesthetic/Creative Development (Sining)	
KEY STAGE	Kindergarten	
EVENT TITLE	<b>Himig Bulilit</b>	
NO. OF PARTICIPANT/S	1 learner-participant per school	
TIME ALLOTMENT	3 to 5 minutes performance	
PERFORMANCE STANDARD	- sound by listening to familiar poems and stories and singing of rhymes and songs.	
DESCRIPTION	<b>Himig Bulilit</b> is an event category of Kindergarten Festival of Talents that allows learner-participant to showcase his/her talents in singing (solo voice)	
CRITERIA FOR PRESENTATION	Criteria	Percentage
	Musicality (rhythm, balance, tonality)	35%
	Interpretation (expression, dynamics, phrasing)	30%
	Vocal quality	25%
	Showmanship (stage presence)	10%
	<b>Total</b>	<b>100%</b>
<b>EVENT RULES AND MECHANICS</b>		
A. There will be one (1) entry per school. B. Participants in this competition are currently enrolled kindergarten pupils in public and private school. C. Performance time is 3-5 minutes including entrance and exit. D. The participants are given freedom to choose any songs from the following: <i>Tomorrow (from Annie), Part of Our World (from the Little Mermaid), Yesterday's Dream, Greatest Love of All.</i> E. Minus one music or guitar can be used as accompaniment, however participants are allowed to sing without accompaniment.		
<b>RESOURCE REQUIREMENTS</b>		



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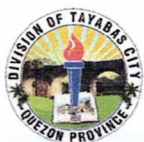


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<b>Event supplies, Tools and Equipment</b>	<b>Participant</b>	<b>Host school/ venue</b>	<b>Division</b>
A. Supplies and Materials	-minus one		-3 long folder -3 pencils
B. Tools and Equipment		-Microphone with mic stand Tables and chairs for the participants and TWG	
C. Room/hall specification		-one (1) room/hall for the showcasing of talents that can accommodate 50 pax -one (1) holding area for participants	

## 2. Guhit Bulilit

<b>COMPONENT AREA</b>	Aesthetic/Creative Development (Sining)	
<b>KEY STAGE</b>	Kindergarten	
<b>EVENT TITLE</b>	<b>Guhit Bulilit</b>	
<b>NO. OF PARTICIPANT/S</b>	1 learner-participant per school	
<b>TIME ALLOTMENT</b>	Part 1 – Draw: Two (2) hours Part 2: Tell: Maximum of 5 minutes per learner	
<b>PERFORMANCE STANDARD</b>	Malikhaing Pagpapahayag (Creative Expression) - Pagpapahayag ng kaisipan at imahinasyon sa malikhain at malayang pamamaraan.	
<b>DESCRIPTION</b>	<b>Draw and Tell</b> is an event category of Kindergarten Festival of Talents that follow the principles of "Show and Tell." In this event, Kindergarten learner-participants shall be asked to draw an image on a piece of paper and describe it using their own words. This event showcases learners' aesthetic expression and fine motor skills through drawing and coloring, as well as oral communication skills through oral presentation of their work.	
<b>CRITERIA FOR PRESENTATION</b>	<b>Criteria</b>	<b>Percentage</b>
	<b>Draw</b>	
	Relevance to the Theme	15%
	Visual Organization	15%
	Color Harmony	20%



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	Workmanship	20%
	<b>Tell</b>	
	Delivery (Fluency, expression, confidence)	30%
	<b>Total</b>	<b>100%</b>

**EVENT RULES AND MECHANICS**

- A. Guhit Bulilit is open to all learners who are officially enrolled in kindergarten in public and private school.

B. Only one (1) Kindergarten learner-participant per school is allowed.

C. Participants may be accompanied by one (1) teacher-coach. However, they are only allowed to assist the participants during the setting up of materials during the event.

D. Participants should be at the venue on time.

E. Materials shall be provided by the Division Technical Working Group (DTWG).

F. The subject of the drawing shall be based on the theme which shall be given during the event.

G. Participants shall use pencils & crayons and a 10x8 illustration board.

H. Participants shall be given two (2) hours to finish their artworks/outputs.

I. The delivery is in the mother-Tongue for a maximum of five (5) minutes (Tell).

J. The DTWG shall facilitate the drawing of lots and provide the necessary instructions for the smooth conduct of the contest.

**RESOURCE REQUIREMENTS**

Event supplies, Tools and Equipment	Participant	Host school/venue	Division
A. Supplies and Materials	- 1 pc. Sharpener - 1 pc. Ruler (12 inches) - 1 pc. Eraser (box type) - 1 long folder - 1 pc. 10x8 inches illustration board - 1 box of crayons (16 pcs. Per box) - 2 pcs. No 2 pencils - 2 marking pens (black)		-3 pcs. of pencils -3 long folder
B. Tools and Equipment		Tables and chairs for the participants and DTWG	
C. Room Specification		1 room for the showcasing of talents that can accommodate 20 pax	



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		1 holding area for participants	
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3. Wordless Book Storytelling (Filipino or English)

COMPONENT AREA	Language, Literacy and Communication																										
KEY STAGE	Kindergarten																										
EVENT TITLE	Wordless Book Storytelling (Filipino or English)																										
NO. OF PARTICIPANT/S	1 learner-participant per school																										
TIME ALLOTMENT	3 minutes performance																										
PERFORMANCE STANDARD	<ul style="list-style-type: none"><li>- demonstrate positive attitude toward reading by himself/herself and with others.</li><li>- Use book – handle and turn the pages; take care of books, enjoy listening to stories repeatedly and may play pretend-reading, and associate him/herself with the story.</li></ul>																										
DESCRIPTION	Wordless Book Storytelling (Filipino) is an event category of the Kindergarten Festival of Talents that allows learners to feel confident and proud about reading a book by themselves.																										
CRITERIA FOR PRESENTATION	<table><tr><th>Criteria</th><th>Percentage</th></tr><tr><td>Interpretation</td><td>60%</td></tr><tr><td>Mastery of the piece</td><td>20%</td></tr><tr><td>Voice projection</td><td>10%</td></tr><tr><td>Proper phrasing</td><td>10%</td></tr><tr><td>Timing</td><td>10%</td></tr><tr><td>Pacing</td><td>10%</td></tr><tr><td>Projection</td><td>40%</td></tr><tr><td>Voice Mechanics</td><td>10%</td></tr><tr><td>Level of Confidence</td><td>10%</td></tr><tr><td>Expression/Distinct Style</td><td>20%</td></tr><tr><td>Total</td><td>100%</td></tr></table>			Criteria	Percentage	Interpretation	60%	Mastery of the piece	20%	Voice projection	10%	Proper phrasing	10%	Timing	10%	Pacing	10%	Projection	40%	Voice Mechanics	10%	Level of Confidence	10%	Expression/Distinct Style	20%	Total	100%
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Total	100%																										
EVENT RULES AND MECHANICS																											
<p>A. There will be one (1) entry per school.</p> <p>B. Participants in this competition are currently enrolled kindergarten pupils in public and private schools.</p> <p>C. Contestants will be gathered in the assigned room.</p> <p>D. Each contestant will be given a maximum time of 3 minutes to deliver the piece. (<i>I Can Dress Myself</i> by Bridget Krone)</p> <p><a href="https://drive.google.com/file/d/1E1bT9zjoE-zVJSpuNDh_y4k-N1FiSl5H/view?usp=share_link">https://drive.google.com/file/d/1E1bT9zjoE-zVJSpuNDh_y4k-N1FiSl5H/view?usp=share_link</a></p>																											
RESOURCE REQUIREMENTS																											
Event supplies, Tools and Equipment	Participant	Host school/venue	Division																								
A. Supplies and Materials			Copy of the Wordless Book																								



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B. Tools and Equipment		Tables and chairs for the participants and DTWG	
C. Room Specification		1 room for the showcasing of talents that can accommodate 20 pax 1 holding area for participants	

C.ALS-Tagis Talino

Category	Mode of Delivery	No. of Participant	No. of Teacher-Coach	Time Allotment
Invitation Card Making Using Microsoft	in-person	1	1	3 hours
Food Processing (Vegetable)	in-person	3	1	4 hours
<b>TOTAL</b>		<b>4</b>	<b>2</b>	

1. Invitation Card Making Using Microsoft Productivity Tools

COMPONENT AREA	Digital Literacy (Learning Strand 6)							
KEY STAGE	ALS Elementary, ALS JHS and ALS SHS							
EVENT TITLE	<b>Invitation Card Making Using Microsoft Productivity Tools</b>							
NO. OF PARTICIPANT/S	1 learner-participant from either of the ALS elementary, JHS or SHS per ALS teacher							
TIME ALLOTMENT	3 hours							
PERFORMANCE STANDARD	Use common office application software packages (word processing, spreadsheet, presentation software) to produce documents and manage information as tools to solve problems in daily life.							
DESCRIPTION	<b>Invitation Card Making using Microsoft Productivity Tools</b> is an event category of ALS Tagis Talino that allows learner-participants to utilize several Microsoft productivity tools to make unique invitation card based on the given topic or theme.							
CRITERIA FOR PRESENTATION	<table><tr><th>Criteria</th><th>Percentage</th></tr><tr><td>Creativity of Design</td><td>25%</td></tr><tr><td>Technical Use of the Productivity Tools</td><td>25%</td></tr></table>		Criteria	Percentage	Creativity of Design	25%	Technical Use of the Productivity Tools	25%
Criteria	Percentage							
Creativity of Design	25%							
Technical Use of the Productivity Tools	25%							



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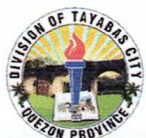
	Relevance to the Theme	15%
	Layout and Measurement	15%
	Wise use of time / speed	10%
	Ability to Present the Process	10%
	<b>Total</b>	<b>100%</b>

**EVENT RULES AND MECHANICS**

- A. All officially enrolled ALS learners with LRN are eligible to join the exhibition.
- B. The Event Administrator, members of the Technical Committee and Board of judges shall be at the venue six (60) minutes ahead of the event schedule.
- C. The Technical Committee shall inspect the resource requirements for the exhibition.
- D. Event materials, supplies, tools, equipment, data, and photos needed at the venue shall be made ready by the Event Administrator sixty (60) minutes before the event schedule.
- E. Any of the Microsoft productivity tools (Word, Excel, PowerPoint) may be used by learner-participants in editing or enhancing photos, creating graphs and diagrams (if necessary). However, Microsoft Publisher shall be used to layout the invitation card.
- F. The layout size of the invitation card and the theme shall be announced by the Event Administrator.
- G. All participants are expected to be at the designated venue thirty (30) minutes before the event starts. Late participants may or may not be allowed to join after careful evaluation and scrutiny of their reasons presented to the Technical Committee.
- H. The Event Administrator shall let participants draw lots to determine their respective places. Setting up of their extension cords, tools, and equipment which shall be done during this time.
- I. Borrowing of materials, supplies, tools, and equipment is strictly prohibited.
- J. Briefing of participants shall be done fifteen (15) minutes before the scheduled event.
- K. The Event Administrator shall signal for the event to start. Once the event has started, the teacher-coaches and other delegates shall no longer be allowed to talk to the participants to concentrate in the event.
- L. Only the Event Administrator, Technical Committee members, Judges, Official Photographer, and participants are allowed to be at the venue. Questions/queries from participants shall not be entertained during the exhibition proper.
- M. Participants shall go through a panel interview and deliberation by the Board of Judges after the three (3) hour time allotment.
- N. Participants are advised to bring their own food as they are not allowed to go out of the venue during break time.
- O. File shall be saved using this format:  
 InvitationCard# (participant number)  
 Ex. InvitationCard# 01
- P. The working area should be cleaned by participants immediately after the event

**RESOURCE REQUIREMENTS**

<b>Event supplies, Tools and Equipment</b>	<b>Participant</b>	<b>Host school/venue</b>	<b>Division</b>
A. Supplies and Materials			3 pencils 2 folder long



B. Tools and Equipment	Laptop Extension wire		printer
C. Others			Printing cost

2. Food Processing (Vegetables)

COMPONENT AREA	LS-2-Scientific-and-Critical-Thinking-Skills																			
KEY STAGE	ALS Elementary, ALS JHS and ALS SHS																			
EVENT TITLE	Food Processing (Vegetables)																			
NO. OF PARTICIPANT/S	3 learner-participants from either of the ALS elementary, JHS or SHS per ALS teacher																			
TIME ALLOTMENT	4 hours																			
PERFORMANCE STANDARD	The learners independently develop the skills in food Processing and demonstrate the core competencies in food processing acquired in InfEd Cum livelihood training.																			
DESCRIPTION	Food Processing (vegetables) is an event category of ALS-Tagis Talino that allows learner participants to apply the principles of food preservation. This includes preparation and processing of various types of meats																			
CRITERIA FOR PRESENTATION	<table><tr><th>Criteria</th><th>Percentage</th></tr><tr><td>Palatability</td><td>25%</td></tr><tr><td>Process used in preservation</td><td>20%</td></tr><tr><td>Product Presentation and Packaging</td><td>15%</td></tr><tr><td>Use of tools and equipment</td><td>10%</td></tr><tr><td>Sanitation Procedures, Methods &amp; Safety work habits</td><td>10%</td></tr><tr><td>Speed</td><td>10%</td></tr><tr><td>Ability to Present the Process</td><td>10%</td></tr><tr><td>Total</td><td>100%</td></tr></table>		Criteria	Percentage	Palatability	25%	Process used in preservation	20%	Product Presentation and Packaging	15%	Use of tools and equipment	10%	Sanitation Procedures, Methods & Safety work habits	10%	Speed	10%	Ability to Present the Process	10%	Total	100%
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	Use of tools and equipment	10%																		
	Sanitation Procedures, Methods & Safety work habits	10%																		
	Speed	10%																		
	Ability to Present the Process	10%																		
Total	100%																			
EVENT RULES AND MECHANICS																				
A. All officially enrolled ALS learners in Elementary, JHS and SHS are eligible to join with psychoeducational assessment result.																				
B. The Event Administrator, members of the Technical Committee and Panel of Experts should be at the venue two (2) hours ahead of the event schedule.																				
C. Event materials, tools, equipment and other supplies needed for the contest shall be made ready at the venue by the Event Administrator two (2) hours before the event schedule.																				
D. Setting up of all the materials, tools, equipment, and other supplies should be made ready before the start of the event.																				
E. Borrowing of materials, supplies, tools, and equipment during the event is not allowed.																				
F. The Event Administrator shall let participants draw lots to determine their respective places and set up their tools and materials at their assigned places. Setting up of their extension cords, equipment, and tools should be done during this time.																				
G. Briefing of participants shall be done thirty (30) minutes before the scheduled event.																				



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- H. The Event Administrator shall signal for the event to begin. Once the event has started, the teacher-coaches, parents, and delegates are no longer allowed to talk to the participants to concentrate on the event.

I. Only the Event Administrator, technical committee members, panel of experts, official photographer, and participants are allowed at the venue.

J. No questions shall be entertained during the event proper, except clarifications and points of order. All clarifications and points of order shall be directed to the Event Administrator.

K. Panel of experts shall periodically observe participants while the event is ongoing.

L. The products shall be displayed on the table prepared by the host school for appreciation and tasting of the panel of experts. Other table set up/accessories are strictly not allowed.

M. Each participant shall go through a panel interview with the Panel of Experts with a maximum of five (5) minutes per entry.

N. Interview shall be done one at a time using uniform questions.

O. With the presentation of output For Pickles: Prepare 1 bottle for tasting and 1 bottle for display.  
(A plate for tasting shall be provided at the display area intended for each entry).

P. The working area should be cleaned by participants immediately after the event.

RESOURCE REQUIREMENTS

Event supplies, Tools and Equipment	Participant	Host school/venue	Division
A. Supplies and Materials	-Cooking utensils - fruits and vegetables for pickling and fermentation -12 oz. Jar, with wide opening (4 bottles) -rubberized cap/lid -polyethylene		3 pencils 3 folder long
B. Tools and Equipment	-knife -chopping board -Pressure Cooker -Gas stove -LPG	-working tables -water outlets	
C. Others	-PPE		



Enclosure No. 3

AGUYOD FOR LEARNING CARAVAN CID CULMINATING ACTIVITY

LIST OF OFFICIAL PARTICIPANTS TEMPLATE

AREAS OF SKILLS EXHIBITION	NAME OF PARTICIPANTS	COACH/TRAINOR
SNED EXPO		
On the Spot Painting Contest		
Food Processing (Vegetables)		
KINDERGARTEN FESTIVAL OF TALENTS		
Himig Bulilit		
Guhit Bulilit		
Wordless Book Storytelling		
ALS- TAGIS TALINO		
Invitation Card Making Using Microsoft Productivity Tools		
Food Processing (Vegetables)		
TOTAL		

School Head  
Signature Over Printed Name



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Enclosure No. 4

EVENT ADMINISTRATOR PER SKILL COMPETITION

Areas for Skills Exhibition	Event Administrator/ Facilitator
<b>SNED EXPO</b>	
On the Spot Painting Contest	Leanie R. Cabuyao
Food Processing (Vegetables)	Loida A. Arceta
<b>KINDERGARTEN FESTIVAL OF TALENTS</b>	
Himig Bulilit	Emily Camil Flores
Guhit Bulilit	Princess Nica Borongan
Wordless Book Storytelling	Hana Lizette T. Labita
<b>ALS- TAGIS TALINO</b>	
Invitation Card Making Using Microsoft Productivity Tools	Jomari Recto
Food Processing (Vegetables)	Roxane Pernia



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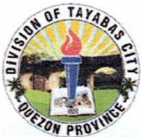


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**Enclosure No. 5**

**MATRIX OF ACTIVITIES**

Time	Activity	Venue
7:30-8:00	Registration	Enverga Covered Court
8:00 – 8:30	Opening Program	Enverga Covered Court
9:00 – 12:00	<i>Skills Exhibition on:</i> <i>SNEd</i> <ul style="list-style-type: none"><li>• On the Spot Painting Contest</li><li>• Food Processing (Vegetables)</li></ul> <i>Kindergarten</i> <ul style="list-style-type: none"><li>• Himig Bulilit</li><li>• Guhit Bulilit</li><li>• Wordless Book Storytelling (Filipino or English)</li></ul> <i>ALS</i> <ul style="list-style-type: none"><li>• Invitation Card Making Using Microsoft Productivity Tools</li></ul>	Individual Event venue (TECS)
12:30 – 1:00	Consolidation of Results	Individual Event Venue
1:00 – 1:30	Closing and Awarding Program	Enverga Covered Court



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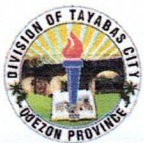


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## WORKING COMMITTEES

CELEDONIO B. BALDERAS, JR (SDS)  
ANTONIO P. FAUSTINO, JR. (ASDS)  
Dr. Edwin R. Rodriguez (Chief ES CID)  
Imelda C. Raymundo (Chief ES SGOD)  
Mildred Z. Galleno (EPS Kindergarten, SNEd, ALS)  
Kindergarten, SNEd and ALS Teachers Association

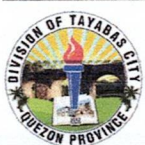
Committee	Chairperson	Member																
Activity Design preparation, Memo	Mildred Z. Galleno EPS – Kindergarten, SNEd, ALS	Teofila A. Ocumin EPSA																
Accomplishment/ Completion Report	Mildred Z. Galleno	Analyn L. Calabano Cherie Joy T. Villanueva Vanessa de Guzman																
Program preparation/ Invitation	Teofila A. Ocumin EPSA	Myla Ramiro - DKT President Anlyn Saludes - DASPEDA President Loreto Pernia - ALS Teacher Assoc. President																
Registration	Edna E. Eclavea	Mary Margaret C. Quesea Nizza A. Merto																
Distribution of Scoresheets and retrieval of results	Generosa F. Zubieta	Maria Catsharel Dela Peña Leslee Diana Edrad Jobelle R. Jardin																
Documentation/ Event Manager	Analyn L. Calabano	Cherie Joy T. Villanueva Vanessa de Guzman <table><tr><th>Activity</th><th>In Charge</th></tr><tr><td>Opening/Closing Program (Masters of Ceremony)</td><td>King Carlo Roces  Larmen Joy S. Malto</td></tr><tr><td colspan="2">SNED EXPO</td></tr><tr><td>On the Spot Painting Contest</td><td>Leanie R. Cabuyao</td></tr><tr><td>Food Processing (Vegetables)</td><td>Loida A. Arceta</td></tr><tr><td colspan="2">KINDERGARTEN FESTIVAL OF TALENTS</td></tr><tr><td>Himig Bulilit</td><td>Emily Camil C. Flores</td></tr><tr><td>Guhit Bulilit</td><td>Nicah Princess P. Borongan</td></tr></table>	Activity	In Charge	Opening/Closing Program (Masters of Ceremony)	King Carlo Roces  Larmen Joy S. Malto	SNED EXPO		On the Spot Painting Contest	Leanie R. Cabuyao	Food Processing (Vegetables)	Loida A. Arceta	KINDERGARTEN FESTIVAL OF TALENTS		Himig Bulilit	Emily Camil C. Flores	Guhit Bulilit	Nicah Princess P. Borongan
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		Wordless Book Storytelling	Hana Lizette T. Labita
		<b>ALS- TAGIS TALINO</b>	
		Invitation Card Making Using Microsoft Productivity Tools	Jomari Recto
		Food Processing (Vegetables)	Roxanne Pernia
Board of Judges	Mildred Z. Galleno	Teofila A. Ocumin	
Tarpaulin/Awards, Certificates & Token	Mary Margaret C. Quesea Jessa Niña P. De Silva	Elizabeth B. Maranan Vanessa de Guzman	
Refreshment/Foods/and supplies	Teofila A. Ocumin Generosa F. Zubieta	Mary Margaret C. Quesea Nizza A. Merto	
Venue/Physical Arrangement	King Carlo Roces	Marjorie N. Cuare Marry Joi L. Cabañeros Lorena Jane R. Casilao Marie Jo Antonette O. Pandapatan Jenette C. Rivadinera	
Sound System	Loreto Pernia	Ayessa P. Losloso Mary Joyce Zaracena	
Monitoring and Evaluation	SGOD in Charge of QAD	All EPSs SGOD In-charge of QAD	
Medical/First Aid	Dr. Chris John V. Supetran	Lailani T. Omlas Mariles F. Contreras	



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